



CONSULTANT MANUAL

for e-Services



LAND CLEARANCE CERTIFICATE

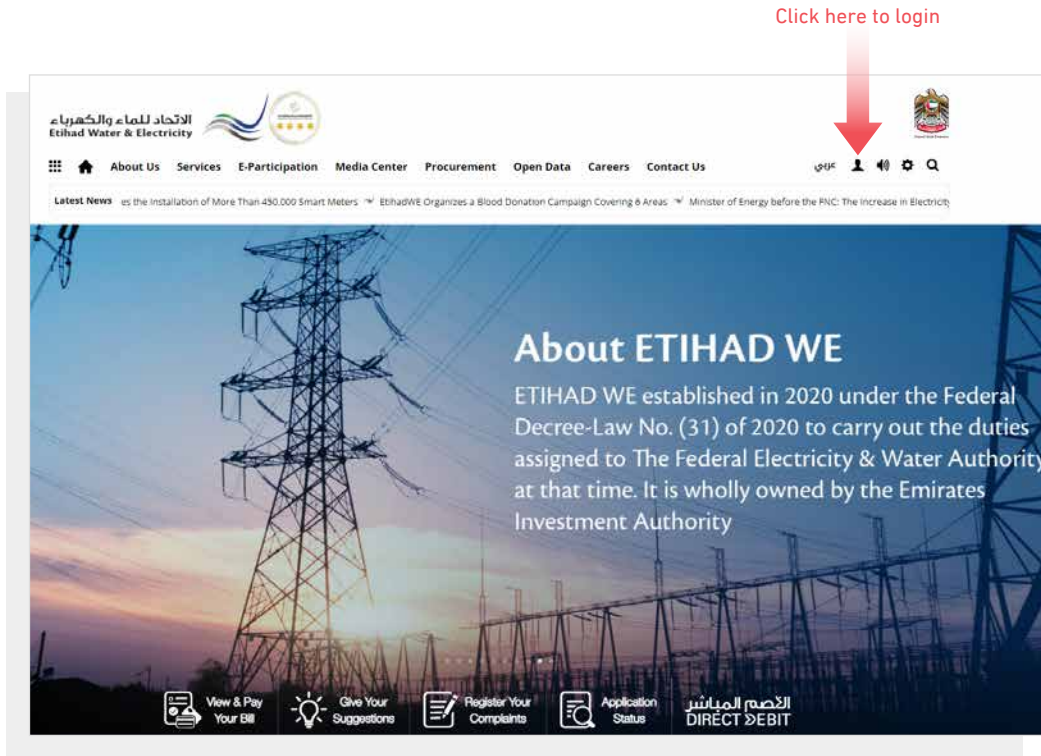
An official document with
a specific validity to start
working on projects

“Land Clearance Certificate” service is an e-service that allows the user to apply for an official document with a specific validity issued by Etihad WE to the requesting entity, marking Etihad WE's installations, and entitles its holder to begin with preparations for the project, against a fee in accordance with the regulations of Etihad WE.

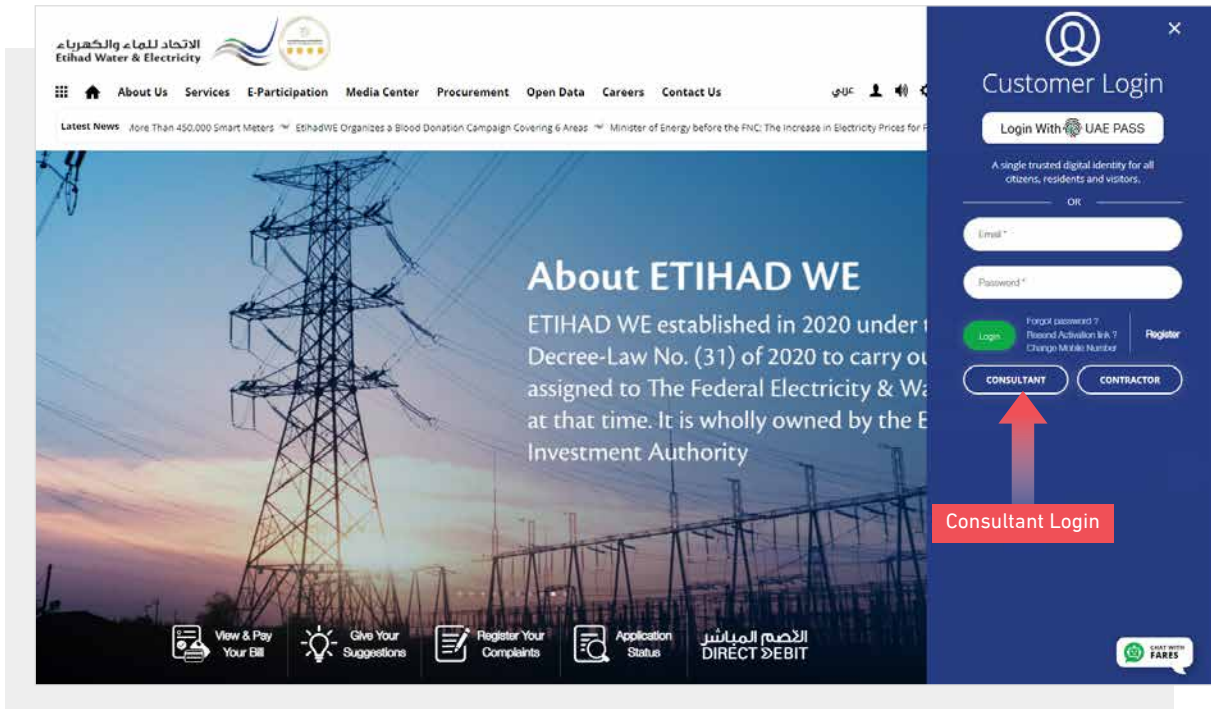
Visit Etihad WE website through the link below:

www.etihadwe.ae

Click the below shown button to open “Consultant Login” window



A “Customer Login” window will appear. Click on “Consultant” button to move to “Consultant Login” window.



In “Consultant Login” window you can login to e-Services as the following:

1. New Consultant Registration:

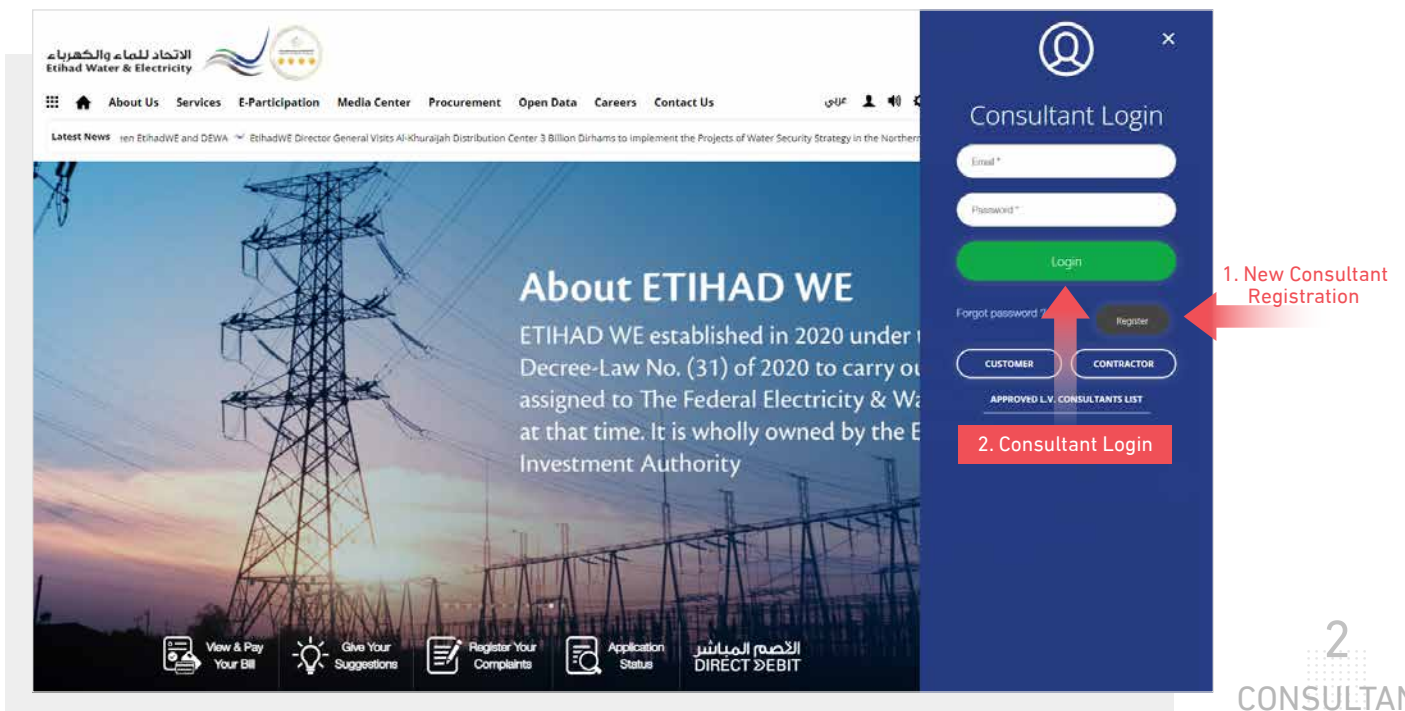
In case you are not registered in the website yet, click “Register” to start creating new account in the website.

Please follow the steps of registration in the link below:

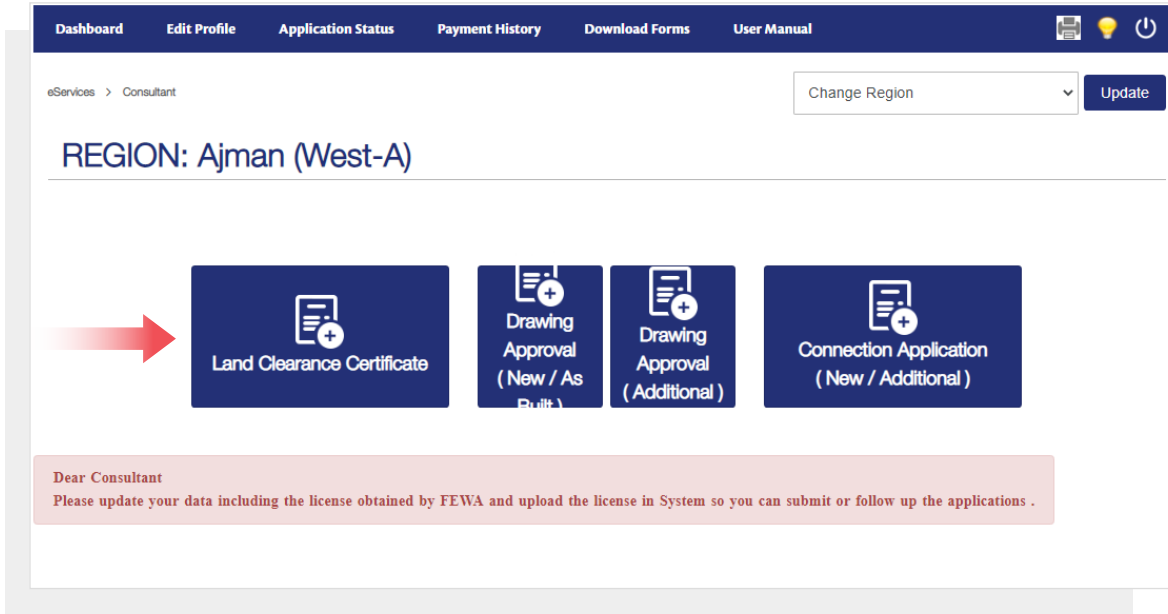
[Registration Manual -Register New Consultant - Click Here](#)

2. Registered Consultant Login

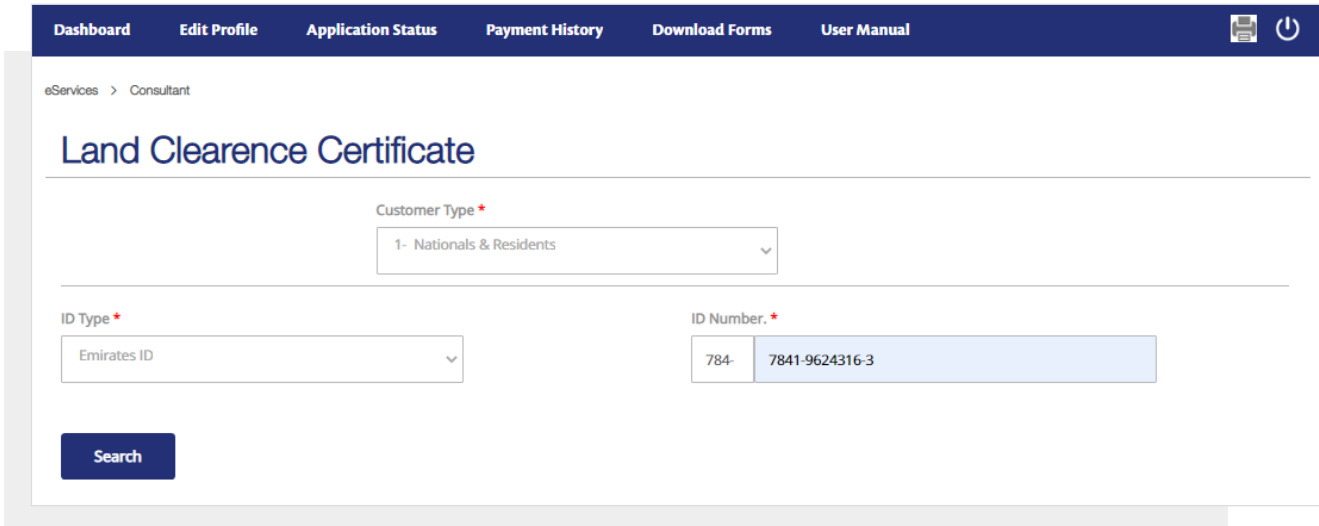
In case you are registered, enter your User Name(Email Address) and Password and click “Login” button.



When you login, you will reach e-Services dashboard
Click on “Land Clearance Certificate” button.



Select from “Customer Type” list, select from “ID Type” list, Insert “ID Number” and click “Search” button.



STEP TWO: SEARCH CUSTOMER

In “Owner Information” form the “Type” and “Emirates ID” will appear automatically. you have to fill the rest of the form.

In “SFL/Site Details” form select from “Emirates” list and then from “City” list. Then fill rest of the fields. “Constutant Information” form will be filled automatically.

eServices > Consultant

Land Clearance Certificate

STEP 1 ————— STEP 2 ————— STEP 3
1 ————— 2 ————— 3
 SEARCH CUSTOMER SEND APPLICATION FINISH

REGION: West (A) (Ajman)

OWNERS INFORMATION

Type * <input type="text" value="Nationals / Residents / Private Company"/>	Emirates ID * <input type="text" value="784"/> <input type="text" value="7841-9624316-3"/>	Nationality * <input type="text" value="Utd.Arab Emir."/>
Name (Arabic) * <input type="text" value="محمد احمد"/>	Name (English) * <input type="text" value="Mohammad Ahmed"/>	Mobile Phone * <input type="text" value="050"/> <input type="text" value="8961171"/>
P.O. Box * <input type="text" value="123"/>	City * <input type="text" value="Ajman"/>	Email Address * <input type="text" value="khulood.almehri@etihadwe.ae"/>
Preferred Language * <input type="text" value="Arabic"/>	Communication Preference * <input type="checkbox"/> SMS	

SFL / SITE DETAILS

Emirates * <input type="text" value="AJMAN"/>	City * <input type="text" value="Ajman_CITY"/>	Sub Area * <input type="text" value="Ajman"/>
Parcel Number * <input type="text" value="12345"/>	Plot Number * <input type="text" value="123"/>	Street * <input type="text" value="11441"/>

CONSULTANT INFORMATION

Consultant License * <input type="text" value="4234234"/>	Consultant Name (English) * <input type="text" value="ConsultantEn"/>	Consultant Name (Arabic) * <input type="text" value="ConsultantAr"/>
Mobile Phone * <input type="text" value="0521694441"/>	Email Address * <input type="text" value="rahim.sharif@fewa.gov.ae"/>	Contract Account No. * <input type="text" value="23200000013"/>



STEP ONE: SEARCH CUSTOMER

In “Services” list Select “Electricity” or “Water” or both of them.
Upload the required documents and click “Send”.

The screenshot displays a web form for applying for a Land Clearance Certificate. It is divided into three main sections:

- SERVICES AND FEES:** Contains two dropdown menus. The first is labeled "Connection Type" with a red asterisk, and the second is "Connection Sub Category" with a red asterisk. Both are currently set to "Residential" and "Residential Expat" respectively.
- SERVICES:** Features two checkboxes: "Electricity" and "Water", both of which are checked.
- DOCUMENTS UPLOAD:** Lists three required documents, each with a "Choose File" button, a file icon, and an "Upload" button. The documents are:
 - 1 Emirates ID :* (Max. File Size: 1024 KB, Supported Format: pdf)
 - 2 Site Plan (from Municipality) :* (Max. File Size: 1024 KB, Supported Format: pdf)
 - 3 Application form for Land Clearance by Municipality :* (Max. File Size: 1024 KB, Supported Format: pdf)

At the bottom of the form, there are two buttons: "Send" (highlighted with a red arrow) and "Back".

STEP TWO: SEND APPLICATION

The application will be sent automatically to EtihadWE.

STEP THREE: FINISH

The request has been submitted. You will receive a notification to confirm the successful submission of your application via email and SMS. Plus, you will receive an Application Reference Number so you can follow up your request status.

The screenshot shows the 'Land Clearance Certificate' page in the eServices portal. At the top, there is a progress bar with three steps: STEP 1 (SEARCH CUSTOMER), STEP 2 (SEND APPLICATION), and STEP 3 (FINISH). Step 3 is highlighted with a blue circle and a checkmark. Below the progress bar, there is a large green checkmark icon. Underneath the icon, the text reads 'LAND CLEARANCE CERTIFICATE'. Below this, there is a line of text: 'Your Application Reference number is 100002772-0422'. A red arrow points from the text 'Request Reference Number' to this line. Below the reference number, there is another line of text: 'Transaction Date : 01-04-2022'. At the bottom of the page, there is a blue button labeled 'Back To Home'.

FOLLOW UP APPLICATION STATUS

To follow up your application status click on "Application Status".

The screenshot shows the eServices dashboard. At the top, there is a navigation bar with several menu items: Dashboard, Edit Profile, Application Status, Payment History, Download Forms, and User Manual. The 'Application Status' menu item is highlighted with a red arrow. Below the navigation bar, there is a 'Change Region' dropdown menu and an 'Update' button. Below the dropdown menu, the text reads 'REGION: Ajman (West-A)'. Below this, there are four main service tiles: 'Land Clearance Certificate', 'Drawing Approval (New / As Built)', 'Drawing Approval (Additional)', and 'Connection Application (New / Additional)'. Each tile has a plus sign icon in the top right corner.



FOLLOW UP APPLICATION STATUS

Enter your Application "Reference Number" and click "Search", and a table will appear showing the status of your application.

eServices > Consultant

Application Status

KNOW YOUR APPLICATION STATUS

Reference Number *

Search Clear

Customer Name	Mohammad Ahmed
Customer Mobile	0508961171
Emirates ID	784784196243163

LAND CLEARANCE CERTIFICATE

Application Date	Service	Notification No.	Status	Task Details.
28-03-2022	Electricity	NA	Under process	-
28-03-2022	Water	NA	Under process	-

Showing 1 to 2 of 2 entries

Previous **1** Next

Application Status

End of e-Service

For Inquiry

Email: cs@etihadwe.ae

Call Center: 8003392